

CARLYNTON SCHOOL DISTRICT

Voting Meeting

May 20, 2013

Carlynton Jr.-Sr. High School Library – 7:30 pm

MINUTES

The Carlynton School District Board of Education held its Regular Voting Meeting on May 20, 2013 in the library of the junior-senior high school. In attendance were President David Roussos, Vice President Betsy Tassaros (via phone), Directors Joe Appel, Nyra Schell and Jim Schriver. Also present was Superintendent Gary Peiffer, Solicitor Trish Andrews, Principals Laura Burns, Carla Hudson and Jacie Maslyk and Business Manager Kirby Christy. The audience included three individuals and one member of the press.

CALL TO ORDER – *The meeting was called to order by President Roussos at 7:33 pm. Elementary band members played an instrumental piece and then led the pledge.*

The roll was called by Recording Secretary Michale Herrmann; Directors Hughtan, Schirripa, Walkowiak and Wilson were absent.

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD: *None*

APPROVAL OF MINUTES:

Director Schell moved, seconded by Director Schriver, to approve the minutes of the May 2, 2013 Agenda Setting/Committee/Voting Meeting as presented. **By a voice vote, the motion carried 5-0.**

Minutes of May 2, 2013
Meeting

REPORTS:

- Executive Session – *Director Roussos said personnel and student matters were discussed in the closed session.*
- Administrative Reports
 - Superintendent's Report – *Mr. Peiffer shared news of several end of year activities*
 - Business Manager Report – *Mr. Christy provided the 2013-2014 figures for those under the homestead/farmstead properties*
 - Curriculum Report – *Mr. Mantich discussed the tests administered during the spring testing window. He said he will begin working on the summer and winter schedule. Director Schell asked about expenses for testing and questioned if the state was offering any offsetting costs. Mr. Mantich said he was not aware of any.*
 - Principals Report - *The principals shared school news, past, present and future, as well as student accomplishments.*
- PSBA-Legislative – *Director Schell shared news of Title 1 funding possibilities with flexibility for carry-over to the next school year.*

I. Miscellaneous

Director Appel moved, seconded by Director Schell, to approve the additions to the 2012-2013 list of conference and field trip requests as presented and approved by administration; (Miscellaneous Item #0513-01 REVISED) **By a voice vote, the motion carried 5-0.**

II. Finance

Director Schell moved, seconded by Director Appel, to approve the Treasurer's Report for the month of April 2013 as presented;

The April 2013 bills in the amount of \$1,669,961.20 as presented;

And the May 2013 Real Estate Tax Refunds for the Borough of Carnegie as presented; (Finance Item #0513-01) **By a voice vote, the motion carried 5-0.**

Director Tassaro moved, seconded by Director Schell, to approve the 2013-2014 proposed final budget in the amount of \$32,224,514 with a millage rate of 18.738 and to advertise the proposed final budget for a period of 30 days prior to the adoption of the annual budget. **By a ROLL CALL vote, the motion carried 5-0.**

President Roussos said the number could change before final adoption of the budget on June 27. The rate does reflect the 2.1 percent index rate; \$7 million is included for capital projects. Mr. Christy said the millage rate may readjust slightly due to reassessed home values.

Director Schriver moved, seconded by Director Schriver, the contract for the Network Stabilization Project as submitted by Communications Consulting Inc. (CCI) in the amount of \$2,750.00 as submitted; (Finance Item #0513-02)

Reappoint Kirby Christy as board secretary for a four-year term beginning July 1, 2013 pursuant to Section 403 of the school code;

Reappoint Sandra Hugan as Treasurer of the Carlynton School District for the term beginning July 1, 2013;

The Athletic Fund Report for the month of April 2013 with an ending balance of \$9,388.75 as submitted; (Finance Item #0513-03)

The Activities Fund Report for the month of April 2013 with an ending balance of \$45,237.33 as submitted; (Finance Item #0513-04)

Accept the agreement to resolve the due process matter as presented;

The Purchase Order Agreement with the HITE Company in the amount of \$42,030.00 to provide the electrical equipment specified in the Electrical Equipment Supplier Bid for Carnegie Elementary School, Contract Number 130010-3; (Finance Item #0513-05)

The Purchase Order Agreement with the HITE Company in the amount of \$16,357.00 to provide the electrical equipment specified in the Electrical Equipment Supplier Bid for Crafton Elementary School, Contract Number 130011-3; (Finance Item #0513-06)

Additions to the Conference and Field Trip Requests

Treasurer's Report – April

April 2013 Bills

Carnegie – RE Refunds

2013-2014 Proposed Final Budget

Network Stabilization Project

Board Secretary – Kirby Christy

CSD Treasurer – Sandra Hugan

April 2013 Athletic Fund Report

April 2013 Activities Fund Report

Due Process Agreement

PO Agreement with HITE Company – Bid #130010-3

PO Agreement with HITE Company – Bid #130011-3

Submission of the Self-Certification Application for Non-Reimbursable Construction Project Form PDE-3074 to the Pennsylvania Department of Education for approval of the plans and specifications for the pre-ordering of electrical equipment for the Carnegie and Crafton elementary schools HVAC and Electric Upgrade Contracts; (Finance Item #0513-07)

Non-Reimbursable
Construction Project Form
PDE-3074

The purchase of 38 Chicago sinks, faucets and drains to replace old, tarnished sinks and fixtures throughout the district at a cost not to exceed \$9,500.00, including freight. The district maintenance department will be responsible for installation during the summer of 2013; (Finance Item #0513-08)

Costs and Replacement of
Bathroom Sinks and Fixtures

Director Appel asked how this proposed purchase came about. Mr. Peiffer said many sinks are leaking and a sale offered by Chicago sinks made the respected brand affordable. President Roussos asked Mr. Peiffer to assess the process of the maintenance department installing the sinks versus contracting out the work. Director Appel said he would prefer to see a consistent plan for building upgrades.

And the Request for Proposal for light pole painting at the district football stadium and advertising of the RFP as submitted; (Finance Item #0513-09) **By a voice vote, the motion carried 5-0.**

RFP – Light Pole Painting at
Honus Wagner Field

III. Personnel

Director Schriver moved, seconded by Director Schell, the reappointments to the 2013-2014 Athletic Supplemental List as submitted and recommended by administration:

Reappointments -
2013-2014 Athletic
Supplemental List

- MaryCay Dunmyer – Bowling
(Personnel Item #0513-01)

The deletion, effective May 7, 2013, to the 2013-2014 Activities Supplemental List as submitted and recommended by administration:

Deletion – 2013-2014
Activities Supplemental List

- Rena Taylor – Auditorium Manager, *resignation*
- Russ Pedersen–Auditorium Manager, *effective May 20, 2013*
(Personnel Item #0513-02 REVISED)

The reappointments to the 2013-2014 Curriculum Department Chairs as submitted and recommended by administration:

Reappointment – 2013-2014
Curriculum Department
Chairs

- Laura Begg – Secondary Social Studies
- Lisa Rowley – Secondary Phys. Ed./Health & Federal Prog.
- Marlynn Vayanos – Secondary Art/Music
- Michael Kozy – Secondary Mathematics
- Cynthia Eddy – Secondary English
- Lee Myford – Secondary Special Education
- Diane Criste/Russ Pedersen – Elementary Art/Music
- Jacie Maslyk – Elementary Reading/Library & Lang. Arts
- Carla Hudson – Elementary Science & Social Studies
- Joshua Ficorilli – Elementary Phys. Ed/Health
- Brian Harewicz – Elementary Special Education
(Personnel Item #0513-03)

The reappointment of Dr. Sherri Maranacci, eye examiner, for the 2013-2014 school year;

Reappointment of Eye
Examiner

And accept the Letter of Intent to Retire as submitted by Nancy Tobin, effective the last day of the 2013 school year, under the terms of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement; (Personnel Item #0513-04) **By a voice vote, the motion carried 5-0.**

Letter of Intent to Retire – Nancy Tobin

Director Appel moved, seconded by Director Schell, accepted the resignation of Dr. Robert Susini, effective November 30, 2013, as per the terms and conditions presented; **By a voice vote, the motion carried 5-0.**

Resignation – Dr. Susini

Director Schriver moved, seconded by Director Schell, moved to award the positions of facilitator for the 2013 summer reading and writing program to the individuals below. The program will be held at the Andrew Carnegie Free Public Library in Carnegie for four weeks beginning July 8 through August 2 for three hours each day.

2013 Summer Reading and Writing Program Facilitators

- ~~Annemarie Bunch~~ - withdrawn
 - Andrea Harrity
 - Brian Harewicz
- (Personnel Item #0513-05 REVISED)

And award the position of District security person to David Dulick, retroactive to May 3, 2013, as submitted. Personnel Item #0513-06) **By a voice vote, the motion carried 5-0.**

District Security – Dave Dulick

IV. Policy

Director Schell moved, seconded by Director Schriver, to approve the first reading of the proposed policy for an electronic signature in connection with the School-Based ACCESS program. (Policy Item #0513-01) **By a voice vote, the motion carried 5-0.**

First Reading – Electronic Signature

President Roussos noted a final adoption would be made at the June 27 meeting.

Director Schriver moved, seconded by Director Schell, to approve the first reading of the Discipline policy as submitted. **By a voice vote, the motion carried 5-0.**

First Reading – Discipline

OLD BUSINESS: None

NEW BUSINESS: None

OPEN FORUM: Audience member Michael Kozy, Sr., asked if the Chicago sinks were a discontinued item. Mr. Peiffer said he did not believe so, but would check into it.

Director Schell informed all of a “Where to Turn” resource fair at the D.L. Lawrence Convention Center on May 23.

Director Schriver said it was nice to see the good news on the homepage of the district website, offering student, alumni and administrative recognition.

ADJOURNMENT: With no further business to discuss, Director Schell moved, seconded by Director Schriver to adjourn the meeting at 8:20 pm. **By a voice vote, the motion carried 5-0.**

Respectfully submitted,

Kirby Christy, Board Secretary

Michale Herrmann, Recording Secretary